

RECREATION CENTERS OF SUN CITY, INC.

BOARD POLICY RESOLUTION No. 17 (“BP 17”)

GOLF

WHEREAS Article V, ~~Section 6.3~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Board Policies (“BP” or “Policies”) not in conflict with the Arizona Nonprofit Corporation Act (ANCA), the ~~Restated~~ Articles of Incorporation (“Articles”) or the RCSC Corporate Bylaws (“Bylaws”).

WHEREAS to minimize inconsistencies, misunderstandings and misinterpretations inherent in verbal instructions, rules and regulations, the Board of Directors has established Board Policies in written form. Such Policies shall be titled, numbered and indexed for easy reference and use.

WHEREAS the ANCA, Articles and the Bylaws must take precedence over Board Policies and the definitions in the Bylaws shall apply. that the following Board Policy shall provide instruction, direction and guidelines regarding on Golf must provide instruction, direction and guidelines regarding such and must remain in effect until such time it is amended or removed by the Board.

NOW, THEREFORE BE IT RESOLVED the Corporation shall adhere to the following policies regarding Golf:

Golf Advisory Committee

The Golf Advisory Committee (“GAC”) is the overarching standing committee within the RCSC as described in the Bylaws. The purpose of the committee is to:

- Assist in the promotion and interest in the game of golf
- Recommend changes to the Board in golf policies, fees, operations, courses, and facilities
- Receive recommendations from each course’s Greens Committee
- Receive input on golf issues from Members
- Make recommendations for golf-related projects to the Board in accordance with Board Policy 16

The Golf Advisory Committee (GAC) is comprised of two (2) members (one male and one female) from each course Greens Committee, the President and Vice President of the Sun City Men’s Golf Association (SCMGA), the President of the Sun City Women’s Golf Association (SCWGA) and the President of the Sun City Women’s Nine Hole Association.

The Committee Chair will be an RCSC Board Member. The Committee Vice Chair will be an RCSC Board Member or a GAC member. The Director of Golf, Pro Shop Manager, Ranger Program coordinator, and course superintendents may attend if desired.

Greens Committee

RCSC Greens Committees are subsidiary committees to the Golf Advisory Committee. Each golf course shall have one Greens Committee composed of three (3) men and three (3) women. Greens Committee members must be RCSC Members in good standing. Unqualified Owners, Privilege Cardholders, and Non-owner property residents as defined in the RCSC Bylaws do not qualify for committee membership. The committee members do not have to be members of the SCMGA or the SCWGA.

The term of each Greens Committee member will be three (3) years. Multiple terms may be served. Notice of vacancies and sign-up sheets to serve on a Greens Committee will be posted at the golf shops sixty (60) days before election date. If there are more male or female candidates for a Greens Committee than open positions, then an election must be held and conducted by their respective Greens Committee. Elections will be monitored by the Director of Golf who will ensure that the results are posted in the pro shops.

Annually, each Greens Committee will appoint one (1) male member and one (1) female member, to represent the committee on the Golf Advisory Committee. The selected representatives of each Greens Committee will attend Golf Advisory Committee meetings and will have a vote on matters presented to the Golf Advisory Committee.

Greens Committee responsibilities include but are not limited to:

- Golf course awareness
- Communication of golf course playability to the golf course superintendent, head starter and Director of Golf
- Communication with players on their questions and/or concerns; and
- Provide recommendations for golf course improvements for input to the Golf Advisory Committee and be involved with the SCMGA and SCWGA to provide input on golf course playability and improvements.

Director of Golf

The Director of Golf supervises and directs the daily golf operations, oversees the food and beverage operations, and supervises the Pro Shop Manager. Additionally:

- Supervises and directs golf course maintenance and projects;
- Prepares the golf budgets including annual operating budget, Preservation and Improvement Fund (PIF), and Capital Improvement Fund (CIF);
- Attends Course Greens Committee meetings, SCMGA/SCWGA meetings, and Golf Advisory Committee;
- Reports directly to RCSC General Manager; and
- Publishes administrative golf rules. Specific rules can be found in any pro shop and are included in the RCSC weekly email update or online at <https://suncityaz.org/resc-administrative-golf-rules/>. Information on the lottery process and tee time booking can be found at <https://suncityaz.totaleintegrated.net/web/content/home>. RCSC Members must login to the website to participate in the lottery.

General Golf Rules & Regulations

All guests 18 years of age and younger must be accompanied by an adult (19 years of age or older). Children under 8 years of age are not permitted to play the courses or use the practice facilities. Children 8 years of age and older are permitted on all driving ranges and practice facilities, and may play the Executive Courses after 1:00pm seven days a week. Children 12 years of age and older are permitted to use all courses and practice facilities. During the period of April 1 through October 31, organized junior golf events may be booked for participants ages five and older **with approval of the Director of Golf**. Such events must be organized by a recognized local, state or national organization, be highly supervised and follow established guidelines for booking events. **RCSC Member or Privilege Cardholders (hereinafter referred to as "Cardholders") are** ~~A Cardholder is~~ not required to play with an adult guest 19 years of age or older, but the Cardholder must be in good standing and send his/her valid and current RCSC card with the guest to sign in for play.

1. All ~~RCSC Member and Privilege Cardholders (hereinafter referred to as "Cardholders")~~, in good standing, and their invited guests may use RCSC golf facilities for a reduced rate by presenting a Member or Privilege card. All players and their guests must check in with RCSC personnel at the pro shop prior to entering the course and at least 15 minutes prior to their scheduled tee time. After 5 pm when the pro shops are closed, All Course No Fee Golf Permits and After 5 Golf Cardholders are allowed to play without checking in with RCSC personnel. **This does not include guests.**
2. The **Director of Golf Sr. Leader**, or his/her designee shall have the authority to enact and enforce any administrative rule or policy which contributes to good golf etiquette; speeds up play; and/or protects the safety of the golfers or spectators. Such rules may be posted in the pro shops and/or on the golf course and/or on the scorecard.
3. Renewal of annual golf permits/passes can be done prior to the expiration date. **However,** if the card is due to expire after such time that there is an increase in the fee for an annual golf permit/pass, the renewal will be done at the new increased rate or at an earlier date. If annual property assessments are not current, annual golf permits/passes will not be honored.

Golf Refunds

1. Annual Golf Passes/Permits
 - a. ~~IN THE EVENT OF DEATH,~~ **To** receive a pro-rata refund **in the event of a passholder death,** an application for refund must be filed within three (3) years from the date of death. A death certificate must be presented at the time the application for a refund is submitted. To receive a refund, the Annual Golf Pass/Permit card must be returned. Refunds will be prorated from the date of death to the expiration date of the Annual Golf Pass/Permit.
 - b. No extensions can be made on Annual Golf Passes/Permits.
 - c. ~~IN THE EVENT OF MEDICAL REASONS, if within 90 days of the purchase of an annual golf pass/permit the pass/permit holder becomes unable to golf due to medical reasons, which are validated in writing by a medical doctor, the pass/permit holder will be eligible for a 50% refund of their annual golf pass/permit. To receive a refund, the Annual Golf Pass/Permit card must be returned.~~
 - c. Excluding the aforementioned, no other refunds will be issued for any reason for Annual Golf Passes/Permits.

2. Green Fees

- a. ~~IN THE EVENT OF RAIN OR A DEEMED REFUND EVENT BY THE DIRECTOR OF GOLF OR PRO SHOP MANAGER,~~ **In the event of rain or a deemed refund event by the Director of Golf or Pro Shop manager,** rain checks for green fees may be issued as follows:
 - i. ~~Four holes or less played — rain check for 100% of the green fee paid~~
 - ii. ~~Five to thirteen holes played — rain check for 50% of the green fee paid~~
 - iii. ~~Fourteen or more holes played — considered full round, no rain check issued~~

<ol style="list-style-type: none">a. Play any hole on first nine: rain check for 50% of green fee paidb. Play any hole on second nine: no refund

- c. Excluding the aforementioned, no other refunds will be issued for any reason for green fees.

Enforcement of Rules and Regulations

~~In an effort to enforce any and all rules and regulations and provide a conducive and consistent flow on RCSC golf courses, a volunteer group of Golf Rangers has been formed, under the overall direction of the Pro Shop Manager. The Board of Directors authorizes individuals functioning under the volunteer RCSC Golf Ranger Program to assess fines, report incidents, and suggest lengths of suspensions, when applicable. The Pro Shop Manager shall advise the Director of Golf as to the status, process and progress of the program. Volunteer Golf Rangers must have completed the training program prior to being assigned shifts on any RCSC golf courses.~~

~~Each golf course shall have a volunteer Golf Ranger Program Captain appointment by the Green Committee. The Golf Ranger Program Captain shall schedule the volunteer Golf Rangers and shall provide guidance in ensuring they meet their responsibilities of enforcing any and all rules and regulations, as well as providing for a conducive and consistent flow on RCSC golf courses, under the overall direction of the Pro Shop Manager. A volunteer Golf Ranger is given the authority to remove any golfer from any RCSC golf course, without recourse or refund, for refusing to adhere to any and all rules and regulations. Actions required may include contacting the Maricopa County Sheriff's Office to have the offender removed from RCSC Facilities.~~

~~Golf Rangers must meet a 32 hour per month requirement for golf privileges. Golf Rangers will be provided 4 vouchers if the 32 hours minimum is met for the month. Each voucher entitles the Golf Ranger to the seasonal surcharge rate per round (18 holes) of golf. Additional vouchers will be earned for each 8 hour increment over 32 hours. Golf Rangers have the option to earn credits towards an annual golf pass. A \$5.00 credit toward an Annual Golf Pass or Surcharge Pass will be awarded for every 4 hours if a minimum of 32 hours is met for the month. Golf Rangers will be reimbursed for each hour their personal golf carts are used to ranger. The rate of reimbursement is \$1.00 per hour and \$1.50 per hours when the average price of gas is over \$3.00 for the month served. The AAA average price of gas for the Peoria AZ area will be used to determine the average price of gas.~~

Fines & Suspensions

~~Tickets issued by Volunteer Golf Rangers for violations will be in accordance with golf rules and regulations. Offenses are divided into two categories depending upon severity. A golfer may protest a fine to that golf courses' Green Committee, however, once fined, the golfer must pay the fine before they will be allowed to play golf on any RCSC golf courses regardless of the status of a dispute. If a golfer wishes to protest the decision of the Green Committee, they may make an appeal to the Golf Advisory Committee, whose decision shall be final. Golfers who are automatically suspended shall not~~

have recourse for their automatic suspension. Golfers who are scheduled for a suspension hearing shall not be allowed to play golf on RCSC golf courses until the hearing has been completed and any and all suspension time has been completed. Suspension hearings shall be conducted by the Golf Advisory Committee.

If a golfer refuses to reveal his/her identity to a volunteer Golf Ranger, the Golf Ranger shall attempt to obtain his/her identity from the group. If the group refuses to reveal his/her identity, the Golf Ranger shall record the golf group's location and time and shall obtain from the tee sheet their identity, fine and automatically suspending all players in the group. Automatic suspension for refusing to reveal an offender's identity is thirty (30) days.

Category I Offenses

- a. Motorized carts driving too close to greens, between bunkers and the putting surface and/or ignoring cart path only rules
- b. Driving in, pulling a cart in, or hitting from areas not for play, including but not limited to areas under repair, beautification areas, any designated or marked areas and wet or soft areas
- c. Underage cart drivers or golfers (all cart drivers must be 16 years of age)
- d. Non-golfers on course during hours of play or pets on golf course at any time—violators may also be prosecuted for trespassing—organized events may allow spectators at the discretion of the Director of Golf
- e. Violations of any general, carts or dress golf rules and regulations

1. Category I Fines & Suspensions

- a. First offense: \$15 fine per infraction/per person
- b. Second offense: \$25 fine per infraction /per person
- c. Third offense: \$50 fine per infraction per person and
Golf Advisory Committee suspension hearing

2. Category II Offenses:

- a. Playing without checking in at pro shop
- b. Practicing on course
- c. Jeopardizing or interfering with the rights and privileges of others or compromising anyone's safety
- d. Causing damage to RCSC property
- e. Abusive language or aggressive action towards golf employees or other golfers
- f. Misuse and illegal transfers of golf receipts which are considered a thievery of services
- g. Any aggressive or abnormal behavior not conducive to normal golf activities
- h. Double dippers—multiple tee time violations
- i. Playing without paying

4. Category II Fines & Suspensions:

- a. First offense: \$50 fine per infraction/per person
- b. Second offense: \$75 fine per infraction /per person
- c. Third offense: \$100 fine per infraction per person and
Golf Advisory Committee suspension hearing

Continued violations of these or other rules shall result in suspension of playing privileges lasting from two (2) weeks to permanent suspension. No suspension will be made without a hearing by the Golf

Advisory Committee. If privileges are suspended or revoked there will be no refund or rebate given for annual golf passes/permits or any other golf fees.

Green Committee

RCSC Green Committees are a subsidiary committee under the Golf Advisory Committee. Each golf course shall have one Green Committee composed of up to 3 male golfers and 3 female golfers. Green Committee members must be RCSC Members in good standing. They do not have to be members of the Sun City Men's Golf Association (SCMGA) or the Sun City Women's Golf Association (SCWGA). Notice of vacancies and sign up sheets to serve on a Green Committee will be posted at the pro shops sixty (60) days before election date. Each Green Committee will have a maximum of six voting members. The term of each member will be three years. If there are more than three male or three female candidates for a Green Committee then an election must be held and conducted by their respective Greens Committee. Ballots will be collected at the pro shop or by the Greens Committee.

Each Green Committee may select two members, one male golfer and one female golfer, to represent the golf course on the Golf Advisory Committee, a standing committee to the RCSC Board of Directors. The selected representatives of each Green Committee will attend Golf Advisory Committee meetings and will have a vote on matters presented to the Golf Advisory Committee.

The Green Committees will meet once a month except June through September at a select location on a date convenient for its members and the course superintendent. Green Committee members will listen to golfers' complaints and concerns in order to provide input for improving all aspects of the golf program. Requests for changes and improvements to the golf courses will be presented to the Golf Advisory Committee. The Director of Golf will investigate the feasibility of course changes and improvements. Discussion of the proposals will then be submitted to the Board of Directors for approval.

In addition to each selected Green Committee member having a vote on the Golf Advisory Committee, the President and Vice President of the Sun City Men's Golf Association ("SCMGA"), the President of the Sun City Women's Golf Association ("SCWGA") and the President of the Sun City Women's Nine Hole Association will also have a vote.

Independent Golf Teaching Professionals

1. There will be a maximum of four independent golf teaching professionals at the RCSC golf courses. The Director of Golf will determine the qualifications of these professionals.
2. Each teaching professional will be an independent contractor and will make his/her own appointments and handle his/her own money.
3. Playing lessons will be scheduled with the starter at the course to be played.
4. Independent teaching professionals will conduct, as a group, free golf clinics twice a year to promote golf at RCSC golf courses. These will be held each Saturday for one month in the spring and fall.
5. Teaching professionals will submit current proof of professional liability insurance to the Director of Golf on an annual basis. Each teaching professional will instruct their insurance company to furnish a copy of the notice of cancellation to the Director of Golf.

Tee Sheet Management

The default tee sheet for 18 hole regulation courses (Ladies Day and Men's Day excluded) will be double-tee, also referred to as crossover. The Director of Golf shall have the discretion to implement

a straight sheet (Ladies Day and Men's Day excluded), following a defined schedule. Tee sheets set up to accommodate shotgun starts will not count for the purpose of defining the straight sheet percentage. The Director of Golf shall, at his/her discretion, remove straight sheet starts, if so doing is to the benefit of RCSC and its cardholders.

Small Large Group Player Program Bookings

Only approved golf groups will be allowed to prebook RCSC golf facilities ahead of the lottery draw. The following criteria for approval will be used:

1. The minimum number of players participating in a large group event must be twenty-eight (28) and will be approved by the Director of Golf. This number can be reduced from May through October to twenty (20) players at the discretion of the Director of Golf.
2. 90% of the total group must be RCSC Members in good standing.
3. Requests for tee times will be accepted according to a schedule determined by the Director of Golf.
 - a. Large groups must prepay a booking fee of \$3 per player and play on a designated date to block tee times. This fee will be paid at the time of the booking request and can be booked six months in advance. Prepaid group booking fees are nonrefundable.
 - b. No advance tee time requests will be accepted for Tuesday (Ladies Day), Wednesday (Men's Day), or days that interfere with other scheduled events.
 - c. Large Group tee times cannot start on Monday through Friday during a protected time window which will begin 1 hour after the first tee time and end 2.5 hours later. The window can adjust as the starting times change throughout the year. Large Group play on weekends is at the discretion of the Director of Golf.
 - d. If a group plays more than one (1) time each week, each day will be considered an independent event for scheduling purposes
4. Large groups will rotate courses. Each Large Group must be a single, unified group. Separate groups cannot be combined to achieve the minimum group size.
5. Large Groups cannot book during the period of overseed until all championship courses are open.
6. Large Groups are not considered tournament play.
7. Approved Large Group bookings must provide a list of pairings including RCSC Cardholder names and numbers to the appropriate pro shop seven (7) days prior to each scheduled play date. Failure to provide this list will cause cancellation of the play date.
8. Two successive failures to meet 80% of the 28-player booking floor (22 players) will result in removal from the program for one week and the booking fee forfeited. This is a distinct requirement that must be met for each day of play. Large Groups failing to meet this requirement must coordinate with the Director of Golf to resume scheduling advance tee times.

Requests will be accepted according to a schedule determined by the Director of Golf.

Requests must be accompanied by the number of participants, desired golf course(s) and desired tee times.

Small Group Bookings must pay a booking fee per player and play date to block tee times. This fee will be paid at the time of the booking request.

The minimum number of players participating in a small group event must be thirty (30). Requests for small groups of fewer than thirty (30) players will be rejected.

No requests will be accepted for Tuesday (Ladies Day) or Wednesday (Men's Day) or on other days that interfere with other scheduled events.

Small Group Bookings are not considered tournament play.

Approved Small Group Bookings must provide a list of pairings including RCSC Cardholder numbers and Guest Names to the appropriate pro shop six (6) days prior to each scheduled play date. Failure to provide this list may cause cancellation of the play date.

Golf Tournament & Event Criteria

Only approved tournaments will be allowed at RCSC golf facilities. The following criteria for approval will be used:

1. Sponsorship by RCSC Chartered Club.
 2. Participants for tournaments sponsored by an organization and resident tournaments must include at least 90% of RCSC members in good standing wherein the majority of membership is constituted by RCSC Cardholders.
 3. The minimum number of players required to block tee times is twenty-eight (28). Tournaments, outings or events having less than that minimum will not be considered.
 4. Starting times and formatting of tee times for approved tournament bookings will be controlled by the Director of Golf.
 5. Approved tournaments must provide a list of names/pairings for the tournament to the appropriate pro shop seven (7) days prior to the event. Tournament fees will be paid on the day of play before play starts. Failure to provide this listing may cause cancellation of the tournament/event.
 6. No golf tournament may be scheduled on Tuesdays (Ladies' Day) or Wednesdays (Men's Day), without the consent of the SCWGA or SCMGA clubs respectively.
 7. Tournaments sponsored by non-resident groups must be approved by the Director of Golf and utilize only one regulation course during any weekday. All applicable tournament requests will be submitted to the Director of Golf. may be approved providing one regulation course is available for non-tournament play on each side of Grand Ave.
 8. Non-resident tournament groups may not book more than two events per month and not on consecutive weeks. Non-resident tournament play is also prevented from booking during the oversee process. Non-resident golf events will be limited to booking no more than 10 months in advance of requested play date. Non-RCSC Cardholder tournaments must be approved by the Director of Golf. All applicable tournament requests will be coordinated by the Pro Shop Manager or Director of Golf and submitted to the Director of Golf. Any group which disagrees with the decision of the Director of Golf may elevate the request to the Golf Advisory Committee for further consideration.
- The minimum number of players required to block tee times is sixteen (16). Tournaments, outings or events having less than that minimum will not be considered.
9. All morning shotguns will start no later than one hour after the day's first tee time unless otherwise approved by the Director of Golf. All afternoon shotguns will start no earlier than 12:00pm unless otherwise approved by the Director of Golf.

10. No shotgun may be scheduled for November 15 through March 1 unless otherwise approved by the Director of Golf. The following events are exempt from this provision: Sun City AZ Mixers, SCWGA semi-annual membership meeting tournaments, Guys & Dolls, Member-Guest, SCMGA and SCWGA approved tournaments.

Shotgun starts must have a sufficient number of players to have two groups per hole on par fours and par fives, and one group on each par three. If a group does not have a sufficient number of players to fulfill the requirements listed above, the group will be considered a reverse shotgun. The Director of Golf, at his/her discretion, may waive this requirement, if so doing is to the benefit of RCSC and its cardholders. The SCMGA Annual Championship is allowed a reverse shotgun start regardless of number players. The maximum number of players for a shotgun start is 180. A request for a reverse shotgun must be made to the Director of Golf. All tee times (either shotgun or blocked) will incur a booking and a sweeps fee per participant. This is in addition to any other fees charged for the tournament. Fees collected will be entered into golf revenue.

Starting times and formatting of tee times for approved group bookings will be controlled by the Pro Shop Manager or Director of Golf.

Approved tournaments must provide a list of names/pairings for the tournament to the appropriate pro shop six (6) days prior to the event. Failure to provide this listing may cause cancellation of the tournament/event.

No golf tournament may be scheduled on Tuesdays (Ladies' Day) or Wednesdays (Men's Day), without the consent of the SCWGA or SCMGA clubs respectfully. Golf tournaments on other days will be scheduled to provide at least one regulation golf course open to regular play both north and south of Grand Avenue. Non-resident tournament groups are prevented from booking more than two events per month and consecutive weeks for the same day of the week. Non-resident tournament play is also prevented from booking during the overseed process or any other time four or more of our courses are closed or have golf cart restrictions. Non-resident golf events will be limited to booking no more than 10 months in advance of requested play date.

All morning shotguns will start no later than one-half hour after the day's first tee time unless otherwise approved by the Director of Golf. A reverse shotgun starting time will be no later than one hour after the day's first tee time unless otherwise approved by the Director of Golf. All afternoon shotguns will start no earlier than 12:00pm unless otherwise approved by the Director of Golf.

Shotgun events will be scheduled for 4 ½ hours (4-somes) and 5 hours (5-somes).

No shotguns may be scheduled for November 15 through March 1 unless otherwise approved by the Director of Golf. The following events are exempt from this provision: Sun City AZ Mixers, SCWGA semi-annual membership meeting tournaments, Guys & Dolls, Member-Guest, SCMGA and SCWGA.

11. SCMGA/SCWGA shall provide the Pro Shop Manager or Director of Golf a written schedule of events (other than Tuesday/Wednesday events) no later than September 30 for the following year. This schedule shall include the date, format and course requested for the event.
12. Any RCSC club or organization collecting dues or fees that are passed through to an outside national, state or local organization shall advise the individual member or participant of this in writing.

13. Tournaments that are exempt from the booking fee are:

~~SCMGA Annual Events—held January through December (22 events)~~

~~SCWGA Annual Events—held January through December (25 events)~~

~~Team play—November through March~~

~~SCWGA—Shotgun Membership meetings~~

~~SCWGA—Better Ball Tournament—First Saturday in December, March 9:00am Shotgun~~

a. Quail Run 9-Hole Invitational

b. Quail Run Women’s Octogenarian—8:30am Shotgun

~~Annual Sun Cities Classic (Sun City vs. Sun City West)~~

c. Sun City AZ Mixers

d. Team play - November through March

e. Charitable events as approved by the Director of Golf

f. Any authorized SCMGA/SCWGA tournament

g. Men’s Annual Octogenarian (Quail Run Golf Course)

BE IT FURTHER RESOLVED that a copy of this resolution shall be posted on the RCSC website for Members and shall be made available to Members upon request at no cost.

Adopted and signed this 30th 1st day of December, 2025 ~~May, 2024~~ at a duly called Board meeting by a majority (5) of the Recreation Centers of Sun City, Inc. Board of Directors.

ATTEST:

Thomas Foster, President

Preston Kise, Secretary